

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS
ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH
THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and Security of
Children in Schools developed by NCPCR and the National Building Code)

PART-A

(This part is to be filled up by the school and to be produced before the District Education Officer along with
all supporting documents and certificates in original)

GENERAL INFORMATION

1	Affiliation Number allotted by CBSE to the school:	931105
2	Name of the School as per affiliation letter of CBSE:	ST. ANNE'S PUBLIC SCHOOL
3	Address of the School:	PAZANGAD KUMBALANGHAI
4	Standard/level/class up to which the school is running:	I From 8 to Class
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE exactly the same	YES
6	U-DISE code allotted to the school:	32080800213
7	Name and address of the Trust/Society/ Company (under section-8) running the School as on date	DAUGHTERS OF ST. ANNE CONVENT
8	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	YES
9	Purpose of present application:	RECOGNITION Upgradation
10	Location of school	<ul style="list-style-type: none"> * In the municipal limits of metropolitan city * In the municipal limits of city having population more than 10Lacs * In the hill areas (as per planning commission norms) * In the municipal limits of capital city of a state * In the municipal limits of a town * In the municipal limits of a village * In the municipal limits of a railway station * In the municipal limits of city having

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Preet Vihar, Delhi

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APPENDIX-III

		population less than 15 Lakhs <input checked="" type="checkbox"/> Outside the municipal limits of any town/city.
10	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 th ?	YES/NO <i>No</i>
11	Number of Recognition Certificate from class 1 to 8 th and date of issue:	
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
12	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	<input checked="" type="checkbox"/> YES/NO
13	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES/NO <input checked="" type="checkbox"/>
14	Total area (in square meters) in respect of 12 and 13 above on which the school is situated.	AREA IN SQ. M. 8035 1/2
15	The land is in the possession of the school/ <input checked="" type="checkbox"/> Trust/Society/Company legally by way of:	By way of: <input checked="" type="checkbox"/> School/ <input type="checkbox"/> Trust/Society/Company
16	Name of the Owner/Lessee of the land in respect of point-14 above:	<i>President</i>
17	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	FROM TO TOTAL YEARS
18	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-14 above?	YES/NO <input checked="" type="checkbox"/> if yes the details:
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
19	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	<input checked="" type="checkbox"/> YES/NO
19(a)	If yes the date of last inspection:	<i>15/07/2019</i>
20	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	<input checked="" type="checkbox"/> YES/NO
20(a)	If yes the date of last inspection:	<i>05/03/2020</i>
21	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	<input checked="" type="checkbox"/> YES/NO
21(a)	If yes the date of last inspection:	<i>03/03/2020</i>
INFORMATION REGARDING THE STAFF		
22	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	<input checked="" type="checkbox"/> YES/NO
23	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	<input checked="" type="checkbox"/> YES/NO

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INFORMATION REGARDING THE STAFF

24	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES/NO
25	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES/NO
26	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES/NO

[Signature]
 MANAGER
 ST. ANNE'S PUBLIC SCHOOL
 KUMBALANGHI
 COCHIN-682 007

[Signature]
 PRINCIPAL
 ST. ANNE'S PUBLIC SCHOOL
 KUMBALANGHI
 COCHIN-682 007

PART-B

(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and **visiting the school**)

File No..... Date of issuance.....

1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for affiliation? <small>(Please ensure that the school fulfils land requirements also as per details given in Appendix-A along with point nos. 1-26)</small>	YES/NO
3	Recommended for Middle Class Syllabus/Secondary/Senior Secondary to CBSE?	Not Recommended

Signature
 Name and Stamp of Issuing D.E.O.
 (DISTRICT EDUCATION OFFICER)/EQUIVALENT OFFICER FROM EDUCATION
 ADMINISTRATION AT DISTRICT LEVEL
 NAME OF DISTRICT: _____

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